



Frederick County Board of Elections

340A Montevue Lane, Frederick, Maryland 21702
FrederickCountyMD.gov/elections

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MINUTES of the June 08, 2022, Meeting of The Frederick County Board of Elections

The meeting was called to order at 2 PM, in person and virtually by Board President, Mary Lou Green.

PRESENT:

Mary Lou Green, President	Barbara Wagner, Election Director
Shirley McDonald, Vice President	Anthony Gutierrez, Deputy Director
Lawrence C. Hill, Secretary	Marc R. Welch, Election Program Assistant
Mary Costello, Board Member	Theresa Church, Communications Specialist
William Woodcock, Board Member	Sara Grabowski, County Council President Assistant
Daniel B. Loftus, Board Counsel	Deborah Carter, Democratic Central Committee
	Jim Filson, League of Women Voters

APPROVAL OF MINUTES:

Ms. Costello made a motion to accept the May 04, 2022, meeting minutes. Mr. Woodcock seconded, and the motion passed unanimously.

COUNCIL LIAISON COMMENTS

Sara Grabowski, representing Council President Ms. Keegan-Ayer, reported that there are not any new items in the budget that will affect the Board of Elections.

ELECTION DIRECTOR'S REPORT

Ms. Wagner provided a written copy of the Election Director's report and provided an overview of the contents of the report. Voter registration is at 194,585 active voters.

OLD BUSINESS:

A. FY 22 BUDGET UPDATE – EXHIBIT A

Ms. Wagner updated the Board on the current budget.

B. PRIMARY ELECTION UPDATE

1. L&A has begun.
2. Drop boxes will be placed on June 9.
3. Election judges: Currently at 771

C. BOARD OF ELECTIONS RELOCATION UPDATE

Ms. Wagner explained that we are no longer considering a move to Scotty's Bus Lane due to the building needing more extension maintenance than expected.

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NEW BUSINESS:

A. WELCOME ROBERT MILLARD

Mr. Millard started June 1 as IT Team Lead.

B. PRE-CANVASSING BILL UPDATE

Governor Hogan vetoed the bill allowing pre-election day canvassing. Canvass of mail-in ballots will begin July 21. Canvass of provisional ballots will begin July 27.

C. MIB/DROP BOX

Drop boxes will be delivered and placed on June 9. The mail-in ballots were mailed by the state this week.

D. MUNICIPAL ELECTIONS

The Board of Elections will be supporting the Brunswick Municipal on August 2.

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NEXT MEETING:

The Board scheduled its next regular meeting for August 3, 2022, at 2 PM.

EXECUTIVE SESSION:

Ms. Woodcock made the motion to move into Executive Session. Ms. McDonald seconded, and the motion passed unanimously.

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EXECUTIVE SESSION SUMMARY:

On June 8, 2022 at 2:43 pm, the Frederick County Board of Elections met in Executive Session in the Office Conference Room on Montevue Ln., Frederick, MD. This action was in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section §3-305. The session discussions pertained to the following subsections under this provision:

- 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.
- §3-305(b)(7) to consult with counsel to obtain legal advice.

Present:

Mary Lou Green, President

Daniel B. Loftus, Board Counsel

Shirley McDonald, Vice President

Barbara Wagner, Election Director

Lawrence C. Hill, Secretary

Anthony Gutierrez, Deputy Election Director

Mary Costello, Board Member

William Woodcock, Board Member

During the executive session, the Board discussed five items: 1) office relocation; 2) a voter letter; 3) a personnel matter; 4) an employment contract; and 5) previous meeting minutes.

No vote was necessary on items one through four.

Mr. Woodcock made a motion to accept the May 04, 2022, Executive Session minutes.

Ms. Costello seconded and the motion passed unanimously.

At 3:36 pm, Mr. Woodcock made a motion to adjourn the Executive Session, Ms.

McDonald seconded, and the motion passed unanimously.

Respectfully submitted by Lawrence C. Hill, Board Secretary.

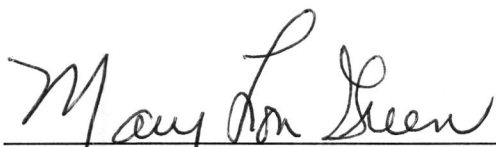
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Respectfully submitted,

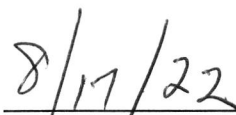
Theresa Church

Communications Specialist

Approved by:



Mary Lou Green, Board President



Date